

# Albany Community Development Agency

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Hon. Kathy M. Sheehan (*Mayor*)  
Hon. Carolyn McLaughlin (*City of Albany Common Council President*)  
Hon. Darius Shahinfar (*City of Albany Treasurer*)  
Faye C. Andrews (*Director, ACDA*)  
Nala R. Woodard (*City Clerk*)  
John J. Reilly, Esq. (*Corporation Counsel*)  
Tara B. Wells, Esq. (*Administrative Services Acting Commissioner*)

## ACDA MINUTES OF REGULAR MEETING Tuesday, October 20, 2014 4:00 PM

Attending: Matthew Peter for Kathy Sheehan, Carolyn McLaughlin, Darius Shahinfar,  
Faye Andrews, Nala Woodard, and John Reilly.

Absent: Tara Wells

Also Present: Jim Matteo and Sean McLaughlin

The regular meeting of the ACDA was brought to order at 4:08 PM by Matthew Peter.

### Roll Call

All Board members were present except for Tara Wells.

### Reading of Minutes of the Regular Meeting of October 7, 2014

Since the minutes of the previous meeting had been distributed to the Board members in advance for review, a proposal was made to dispense with the reading of the minutes.

### Approval of Minutes of the Regular Meeting of October 7, 2014

A proposal was made to approve the minutes of the Regular Board Meeting as presented. A motion to accept the minutes, as presented, was made by Darius Shahinfar and seconded by Carolyn McLaughlin. A vote being taken, the minutes were accepted unanimously.

### New Business

#### Lincoln Park Stairs Funding

A memo was presented to the Board from Faye Andrews, ACDA Director, regarding a request for funding to repair deteriorating stairs in Lincoln Park and to install an ADA compliant ramp.

The Departments of General Services and Recreation have made a joint request to ACDA for the use of neighborhood revitalization funds for the staircase located in Lincoln Park.

The stairs located near the pool provide access to or from the pool area to the bowl. As identified in a set of pictures that were also circulated to the Board, the stairs are in disrepair and need to be reconstructed. Additionally, there is no easy access for individuals with disabilities. Funds are being requested to repair the stairs and install an ADA ramp, making the park area more accessible and safe.

Preliminary figures provided by DGS estimate that the total project costs will not exceed \$300,000. Provided the funding is approved, an RFP for the design will go out in December and a firm figure will be provided at that time.

During year 39 and 40, the ACDA Board and Common Council approved funding to be set aside for neighborhood revitalization projects such as this. To date, ACDA has approximately \$750,000 in year 38 and 39 neighborhood revitalization funds that have not been utilized. A resolution was presented that would approve funding for this project, not to exceed \$300,000. It was noted that the total amount will come from the two different program years; \$227,914 from year 38 and \$72,086 from year 39.

The Board, having reviewed the memo and photographs, entered into a discussion of the funding request. A motion to approve the request as detailed above was made by Carolyn McLaughlin and seconded by Darius Shahinfar. A vote being taken, the Resolution passed by a vote of 6-0.

### **West Hill Strategic Plan**

A memo was presented to the Board from Faye Andrews, ACDA Director, regarding a request for funding to support the West Hill neighborhood plan.

As detailed in the memo, one the major goals of the Albany 2030 Plan was to create safe, livable neighborhoods throughout the City of Albany. Although marked by poverty, high vacancy rates, crime and blighted buildings, efforts to revitalize and make the West Hill neighborhood more livable and attractive are evident throughout. However, while there are many vested organizations, citizens and elected officials supportive of this revitalization, there has not been a formal strategic plan developed for the West Hill Neighborhood.

In order to assist with the redevelopment of the West Hill Neighborhood, with financial support from the Albany Housing Authority, ACDA is proposing to support the creation of a West Hill Strategic Plan using its non-federal community development funds. The Albany Housing Authority would support this effort by contributing \$10,000 and ACDA would support the efforts with \$35,000.

Pending board approval of the use of these funds, ACDA will convene a meeting with West Hill stakeholders to secure additional funds and develop an RFP for a consultant to assist with the development of the strategic plan.

The Board, having reviewed the memo, entered into a discussion of the funding request. A motion to approve the request as detailed above was made by Carolyn McLaughlin and seconded by Darius Shahinfar. A vote being taken, the Resolution passed by a vote of 6-0.

### **Unfinished Business**

None

### **Other Business**

None

### **Communications**

None

There being no further business, a motion to adjourn the meeting was proposed by Carolyn McLaughlin and seconded by Darius Shahinfar at 4:15 pm.

Respectfully submitted,

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Faye Andrews, Secretary